

Organization	Location	Scope
Saskatchewan Assessment Management Agency www.sama.sk.ca	Melfort, SK	SGEU

Senior Market/Commercial Appraiser

Organization Overview:

The Saskatchewan Assessment Management Agency (SAMA) is an independent agency with responsibility to the Province of Saskatchewan and local governments (municipalities). Provincial legislation mandates SAMA to develop and maintain the province's assessment policies, standards and procedures; audit assessments, and review and confirm municipal assessment rolls; and provide property valuation services to local governments (municipalities).

Position Overview:

Reporting to the Regional Manager, the successful candidate will work as a Senior Market/Commercial Appraiser from SAMA's Melfort Region, in this full-time, permanent position. The incumbent is responsible for providing assessments in a full market value system by conducting valuations of all properties with a focus on the three valuation approaches (income, cost and sales comparison).

Responsibilities:

- Perform market analysis for base dates using the three approaches to value.
- Provide training and support to the region's staff on the procedures to perform market analysis.
- Develop valuation models in any of the three approaches to value.
- Perform and audit sales verification on various types of property and provide sales verification training.
- Review and compile market analysis files to ensure regional Quality Assurance compliance.
- Develop analysis procedures including procedures to be used in the CAMA System (Govern) and statistical software as well as perform data entry of properties.
- Provide leadership with Support of Value.
- Provide support on the three approaches to regional staff.

Required Professional Designations/Certification:

- Possess one of a CAE or AACI designation.
- Eligible to be licensed as an Assessment Appraiser of Saskatchewan (LAAS) by the Saskatchewan Assessment Appraisers' Association (SAAA).
- Minimum five (5) years experience in residential and commercial property assessment.

Required Knowledge, Skills and Abilities:

- Demonstrated knowledge and experience working with the three approaches to value
- Working knowledge of MS Office software
- Strong attention to detail
- Demonstrated report writing skills
- Strong communications, public relations and interpersonal skills
- Good knowledge of NCSS, SPSS and database programs

The Agency may fill this position on a provisional basis.

A skills assessment/performance test may be used to determine candidate suitability.

Benefits:

SAMA offers an attractive benefits package focusing on work/life balance. Benefits include vacation leave and Earned Days Off, pension plan, medical, dental and vision coverage, as well as professional development and continuous training opportunities.

Competition Number: 25-ASD18

Salary: \$3,098 – 3,767 (bi-weekly)

Closing Date: May 30, 2025

Hours of Work: 37.334 hours per week

Location: Melfort Region

Scope: SGEU

How to Apply:

If this career opportunity appeals to you, please visit the Careers section of our website at <http://www.sama.sk.ca/careers> and complete our online application process.