

Saskatchewan Assessment Appraisers Association (SAAA) Reinstatement Policy – 2013

General Rules:

This policy addresses the reinstatement of former designated and candidate members of the SAAA seeking reinstatement after their membership has been cancelled. This policy does not cover reinstatement of members who are expelled for professional misconduct.

- I. Upon cancellation of membership for any reason including non-payment of membership dues, a designated member will automatically lose their designation and candidacy status simultaneously with membership cancellation.
- II. A former designated or candidate member, whose membership is cancelled for any reason other than professional misconduct, may apply for reinstatement to the SAAA Education Committee.
- III. A designated or candidate member's reinstatement request must be in writing. An application for reinstatement into the designation program will require a non-refundable \$150 application and processing fee in addition to any outstanding Annual Fees in accordance with Bylaw V, section 2 of *The Administrative Bylaws*.
- IV. If membership is re-established within one (1) year of cancellation, reinstatement of a former member's designated member status and permission to use their former SAAA designation may be approved by the Education Committee subject to the following rules:
 - a. The Education Committee will review the reinstatement request and recommend a course of action to Council.
 - b. If approved by Council a reinstated designated member will re-enter the Continuing Professional Development (CPD) program and be responsible for all outstanding CPD requirements from the time of their membership cancellation from the SAAA (as though membership had not lapsed).
 - c. A reinstated designated member must complete a minimum of 10 CPD credits within one (1) year of their date of reinstatement.
 - d. A reinstated designated member must complete all CPD credits remaining from a previous CPD cycle in place at the time of their membership cancellation, within one (1) year of their date of reinstatement.
 - e. A reinstated designated member who has not taken the required Professional Practice Seminar(s) within three years of the date of their reinstatement application shall complete this course before the end of one (1) year.
 - f. Normally a reinstated designated member will have up to one (1) year to meet the requirements in IV. c, d, and e. However, the Education Committee may approve extensions of up to one (1) additional year.
 - g. Reinstated designated members who do not meet requirements IV. c, d, and e, before the end of one (1) year, or two (2) years if an extension is granted, may subsequently become a "licensed" or "restricted licensed" member if they meet the licensing requirements. These members will be required to re-apply as candidate members in the same manner and condition as any new member if they wish to enter the SAAA designation program.

- V. If membership is re-established within one (1) year of cancellation, reinstatement of a former member's candidate member status may be approved by the Education Committee subject to the following rules:
- a. The Education Committee will review the reinstatement request and recommend a course of action to Council.
 - b. If approved by Council a reinstated candidate member shall be subject to compliance with the educational requirements and policies on course completion in place at the time of their departure from the SAAA.
 - c. A reinstated candidate member shall complete their program by the same required completion date as existed prior to cancellation of their membership.
- VI. If reinstatement of designated or candidate membership status is not received within one (1) year of cancellation or if the request is not approved by Council, the person may subsequently become a "licensed" or "restricted licensed" member if they meet the licensing requirements. These members will be required to re-apply as candidate members in the same manner and condition as any new member if they wish to enter the SAAA designation program.